



# Club Officer-Elect Report

PLEASE PRINT  
Due May 20

Optimist International Bylaws Article I, Section 1: "Officers. A Member Club shall elect its officers each year prior to May 1, and shall immediately report to Optimist International and to the District Secretary-Treasurer the names and addresses of the newly elected officers. Club Officers shall assume their official responsibilities as of October 1 next following their elections."

Use this form to report to the International Office the names and information concerning the Optimists who will serve as Club President and Secretary-Treasurer during the administrative year beginning 1 October and ending 30 September. Please do not use nicknames. Please provide street address. No Post Office Box numbers. Be sure to include postal code. Complete and file this report in the International Office postmarked no later than 20 May for credit in the Optimist International Recognition Program.

District   Zone   Club Number   -      
Optimist Club of \_\_\_\_\_

## Club Officers Who Will Be Taking Office October 1

### President-Designate

Member Number       
Name: \_\_\_\_\_ Male  Female   
Full Street Address: \_\_\_\_\_ Suite or Apt. No.: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Res.: (\_\_\_\_\_) \_\_\_\_\_ Bus.: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

### Secretary Designate

Member Number       
Name: \_\_\_\_\_ Male  Female   
Full Street Address: \_\_\_\_\_ Suite or Apt. No.: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Res.: (\_\_\_\_\_) \_\_\_\_\_ Bus.: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

### Treasurer Designate

Member Number       
Name: \_\_\_\_\_ Male  Female   
Full Street Address: \_\_\_\_\_ Suite or Apt. No.: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Res.: (\_\_\_\_\_) \_\_\_\_\_ Bus.: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

Name of Meeting Place \_\_\_\_\_ Day of Meeting \_\_\_\_\_ Time \_\_\_\_\_ AM  PM   
Meeting Frequency:  Weekly  Alternate Weeks  1st  2nd  3rd  4th  5th  
(If less than weekly and not on alternate weeks, indicate which weeks are applicable)

**Current President** Member Number      Date: \_\_\_\_\_  
Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Current Sec.-Treas.** Member Number      Date: \_\_\_\_\_  
Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Club President-Designate Should Attend The International Convention**

CS12985M LTR9174 Printed in USA

**White:** Optimist International, 4494 Lindell Blvd., St.Louis, MO 63108 USA  
**or** Canadian Service Centre, 4559, boul.Metropolitain est.St-Leonard, PQ H1R 1Z4 Canada  
**Blue:** Governor-elect  
**Green:** Governor  
**Canary:** District Secretary-Treasurer  
**Pink:** Lieutenant-Governor  
**Goldenrod:** Club File